RESUME REWRITE & REFRESH GALLERY

Resumevate

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About Us

At Resumevate, we specialize in crafting powerful, tech-driven and non-technical resumes as well as web portfolios that help professionals in their respective sector stand out. With 10 years of experience in both the tech and recruiting industries, we understand the unique challenges faced by professionals in this field— from navigating complex technical jargon to showcasing leadership in innovation.

Our mission is to transform your career story into a compelling narrative that resonates with recruiters and hiring managers. Whether you're a software engineer, data scientist, marketing head or IT leader, we know how to tailor your resume, LinkedIn profile, and personal brand to highlight your strengths, accomplishments, and potential.

Through our proven, results-driven approach, we've helped countless mid-to-senior level executives present a cohesive, polished image that supports your overall career goals, secure interviews and achieve career growth. We don't just rewrite resumes; we refresh your personal brand, positioning you as a top candidate in today's competitive tech landscape.

Resumevate

Tailored Tech and Non-Tech Resumes

In today's competitive job market, your resume is more than just a document—it's your personal marketing tool. Our specialized technical resume writing service is crafted to help mid-level to senior professionals present their technical expertise, achievements, and career growth in a way that resonates with tech recruiters and hiring managers. We go beyond listing skills by showcasing how your technical contributions have driven innovation, improved processes, or delivered measurable business results. Every resume is tailored with industry-specific keywords to ensure it passes through Applicant Tracking Systems (ATS) and stands out in the crowded tech job market.

Whether you're eyeing a promotion, a career shift, or a new tech opportunity, our tailored resume rewrite and refresh services equip you with the tools to navigate today's complex job landscape with confidence.

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Resume Rewrite

A resume rewrite involves a comprehensive overhaul of your existing resume to better align it with current job market trends, industry standards, and specific roles you are targeting. It goes beyond minor updates or tweaks and focuses on creating a document that truly reflects your value as a technology professional.

Depending upon the need, some of our key components of a resume refresh involve -

1. **In-depth Career Analysis** - Your strengths, achievements, technical and soft skills as well as professional experiences are reviewed in detail. Your career goals, industry and targeted role are taken into account.
2. **Examine the Structure** - A new, aesthetically clean visually appealing format along with organization to content flow is applied.
3. **Content Rewrite and Update** -Instead of merely listing responsibilities, the rewrite will showcase achievements, impact and measurable outcomes. From focusing on metrics like revenue growth, cost reduction, efficiency improvement, completion of successful projects showing the tangible impact of your work. Relevant keywords must be added to appeal to the ATS and recruiters.
4. **Tailoring it to your Personal Brand -** Aligning the tone and style of the resume with your personal brand, ensuring consistency if used alongside other professional platforms, such as LinkedIn or personal websites.
5. **Proofread** - Grammar mistakes, typos and any awkward phrases are reviewed and corrected.

Resume Refresh

A tech resume refresh involves making strategic updates and enhancements to an existing resume, focusing on improving clarity, relevance, and alignment with current job market trends without completely rewriting the document. The goal is to optimize and modernize the resume, keeping it competitive in the tech industry. Here are some of the key components of a tech resume refresh:

1.**Making Updates** - From removing outdated technical skills to checking for relevancy to adding and organizing new experience gained working with programming languages, tools and software.

2.**Updating Certifications and Training** - You may have enrolled yourself in new training, for example a course in - AI/ML or blockchain or may have gained new certifications - AWS certified - we'll update the resume.

3.**Refining Professional Summary and Content -** Professional summary and experience is updated to reflect any recent career shifts or advancements. New projects are added. Old work is eliminated or condensed to include relevant responsibilities.

4.**Improve Readability** - Clean design and clear formatting tips are applied for visual appeal and improved readability.

5. **ATS optimization** - Current industry-specific and relevant keywords that align with the jobs targeted are added. Sentences are clarified to make the resume easier to scan, both for humans and ATS systems.

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Agile Project/Product Manager | Lead Scrum Master |

Asset/Auction Management SME

PMP, AWS, SMC Certified

Objective:

- An experienced Agile Project/Product Manager/Lead Scrum Master pursuing an engaging role that fully leverages my seasoned background and proficiency in process enhancement and project leadership to spearhead large-scale, multifaceted cross-functional endeavors within an organization.

Professional Summary:

- ○ With over 16+ years of experience as an Agile Project/Product Manager/Lead Scrum Master, I specialize in Project/Product Management encompassing Agile, Scrum & Waterfall methodologies. My expertise lies in leading large-scale digital transformation projects within expansive enterprises, ranging from 10 to 15 million USD.
- ○ I have effectively overseen projects through every stage from Discovery, design, development, Integration, testing, launch, postproduction, to support.
- ○ Managed extensive, multi-site, multi-vendor operational & non-operational projects with cross-functional teams both onsite and offshore, ranging from 40-50+ members, ensuring consistent achievement of financial and operational KPIs.
- ○ As a Subject Matter Expert (SME) in Asset and Auction Management, I oversee the lifecycle of both physical and non-physical assets within an organization, utilizing specialized Asset Management Systems to ensure optimal returns for both customers and organizations.
- ○ As a Project/Product Manager, my focus revolves around project/product outcomes, encompassing budget, timeline, resources, and fostering seamless communication between teams.
- ○ Experienced in managing Data migration projects, encompassing tasks such as database upgrades, deploying new applications, and transitioning to cloud-based storage and applications.

- Adept in Platform integration projects involve the process of combining or connecting different technology platforms, systems, or applications to work together seamlessly.
- Adept in handling & overseeing and driving improvements in operational processes and efficiency within an organization.
- Analyzing existing operational processes and workflows to identify areas of inefficiency, bottlenecks, and opportunities for improvement.
- Defining key performance indicators (KPIs) and metrics to measure the effectiveness and efficiency of operational processes. Monitoring and tracking these metrics to assess performance and identify areas for optimization.
- Identified and implementing process improvement initiatives aimed at streamlining operations, reducing costs, and improving productivity. This may involve reengineering processes, eliminating waste, and introducing new tools or technologies.
- Identified operational improvements are aligned with customer needs and expectations. This may involve gathering feedback from customers, identifying pain points, and prioritizing initiatives that deliver value to customers.
- Developing & managing comprehensive project plans that outline project objectives, scope, timelines, resource requirements, and budget constraints.
- Developing and articulating a clear product vision and strategy aligned with the company's goals and market needs.
- Assigning tasks and responsibilities to team members, ensuring that resources are effectively allocated and utilized to achieve project goals.
- Maintaining regular communication with project stakeholders to provide updates on project progress, address concerns, and manage expectations.
- Creating and maintaining a product roadmap that outlines key features, milestones, and timelines for product development.
- Collaborating with stakeholders & customers to prioritize features and enhancements based on business value, customer feedback, and market demand.
  - ○ Skilled in collaborative work within cross-functional teams, fostering relationships, and influencing stakeholders across all organizational levels to ensure alignment and support for platform initiatives

Resume Rewrite -After
How we transformed the job search document

Structure - Structure was added to the document with clearly defined sections and bullet points. New, clean design was added which improved the readability as well as made the document ATS friendly.

Contact Details - Contact details were added to the top, making it easy for the ATS and Recruiter to read and get in touch.

Content - Companies worked at was added. Start and end dates of employment was added. Achievements and Impact were added and emphasized.

Keywords - Relevant job specific keywords was added in various key places, so the documents becomes ATS friendly.

Showcased Leadership - Showed AI driven business growth and strategic roles and responsibilities played.

Quantified Success - Measurable outcomes such as revenue increase and project success metrics were added.

Positioned Expertise - Clarified expertise in AI, Data and Cloud innovations to align with industry standards.

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SUMMARY

Detail-oriented Poduct Director with over three years of experience providing comprehensive support to executive teams and office operations. Proven track record of managing administrative tasks efficiently and maintaining strict confidentiality. Strong organizational skills coupled with excellent communication abilities to coordinate office activities and facilitate smooth workflow.

WORK EXPERIENCE

Product Director Arowwai Industries   Oct 2024 - Present
- Managed executive calendars, schedule meetings, and coordinate travel arrangements.
- Maintained office supplies inventory and order supplies as needed, optimizing cost efficiency.
- Assisted in organizing company events, ensuring seamless execution.

Product Manager, Borcelle   Jan 2022 - Sept 2023
- Provided administrative support to a team of 20+ employees, including calendar management, expense reporting, and meeting coordination.
- Acted as a liaison between departments, fostering effective communication and collaboration.
- Assisted in onboarding new employees, facilitating orientation sessions and ensuring compliance with company policies.

Product Manager & Co Corporation   Apr 2021 - Dec 2021
- Supported senior executives with administrative tasks, including scheduling meetings, managing correspondence, and preparing reports.
- Assisted in the planning and execution of corporate events and client meetings, ensuring a high level of professionalism and attention to detail.

EDUCATION

Bachelor of Science   Jan 1999 - Feb 2001
University of Business Excellence
- Major in International Business.
- Final CGPA: 3.90

Foundation in Business Administration   Jan 2018 - Dec 2018
Borcelle University
- Final CGPA: 3.80

KEY SKILLS
- Office Suite software.
- Data entry.
- Organizational and time management skills.
- Corporate communications.
- Problem solving.
- Customer service.
- Attention to details.
- Fluent in English and Mandarin.

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Resume Rewrite - Before

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Chief Technology Officer

Highly motivated Chief Technology Officer with IT experience supporting ERP transformation programs and multi-year projects in both waterfall and agile development methodology across diverse industry sectors. Proficient in release coordination and change management process, project experience inclusive of the analysis, design, and implementation of business case-driven process improvements. Demonstrates a strategic view and expert knowledge of processes and development working in SAFe Agile environment involving ART, PI Planning, Sprint Planning, Demos, Review, and Retrospective. Adapt at partnering with technology and product owners to ensure high quality deliverables. Expertise analyzing requirement specifications and developing test strategy plans including project defect status/tracking reports. Experienced in providing E2E testing support for SAP and Oracle Cloud ERP transformation programs.

Areas of Expertise

Sales Force, ServiceMax, General Ledger Processing and Regulatory reporting | Version control tools Bitbucket, TFS, SAP ChaRM | Release management procedures, metrics, and standards | Managing Risk and Governance protocols for 20 + applications | Adopting CI/CD tools (Jira, Git/Bitbucket, Jenkins, SonarQube, Artifactory, Ansible and Datical | Building relationships with senior management and business partners | MS Office Suite, Jira, Rally and Confluence| Mule soft, Figma, Monday.com, Lucid Charts

Experience

Sunbelt Rentals, FortMill, SC   October 2022 – Present
Chief Technology Officer
At Sunbelt Rentals working as scrum master for Frontline Tech, managing multiple agile squads supporting various feature sets from Customer Account management, Customer Reservations, Rental Contracts, Purchase Order, Payment Management, Asset Management, Contract Life Cycle Management, Reservation Life Cycle Management.

- Responsible for Facilitating all scrum cadences which includes backlog grooming, Backlog Prioritization, Iteration Planning, Daily Stand up, Iteration review, Iteration Retrospectives**.**
- Co-facilitated quarterly PI planning sessions using Scaled Agile practices within SBR 3.0 group.
- Managed 3 scrum squads with 30+ members operating in Global delivery modal.
- Worked closely with Product Managers, Technical product owners and development teams to ensure effective communication between the teams and align on product vision, priorities, and requirements.
- Assisted Technical product owners in maintaining and refining the product backlog, helping in prioritization of user stories and ensure backlog items are well defined, structured.
- Responsible for incorporating requirement signoff process on user stories ensuring the correct design documents are attached and Acceptance criteria captured appropriately.
- Responsible for proactively identifying & address the impediments that hinder the progress on teams and escalated issues to ensure timely resolution.
- Participated in Cross Domain Weekly meeting reporting tribe leadership about CROSS TRIBE information (Risks/Issues/Decisions/CR's)
- Worked closely with Product Delivery Managers in reporting sprint metrics and escalating any API's, upstream/downstream dependencies/issues.
- Facilitated Sprint planning sessions ensuring that development team and product managers are aligned on sprint goals and outcomes.
- Responsible for coaching and mentoring product managers/owners and core team on agile principles / practices helping them to adapt best practices of the Agile delivery model.

How We Transformed This Resume

- **Professional Summary -** Rewrote a Professional Summary highlighting expertise, impact, value to potential employers as well as career goals. Added job-specific keywords.
- **Size** - Condensed the document to 2 pages from 4.
- **Emphasized Strategic Vision -** Showcased ability to align technology with business objectives, innovate, and lead technical transformation.
- **Leadership** - Focused content on showcasing leading high-impact projects that affect the company's core technology and infrastructure.
- **Showcased Expertise -** Mastery of relevant technologies and a deep understanding of current and future tech trends in AI and Cloud.
- **Job-specific Keywords -**Added targeted language and keywords aligned with industry standards and functional role.
- **Clean design -** New format was added to improve readability by the recruiters and hiring managers as well as the ATS.
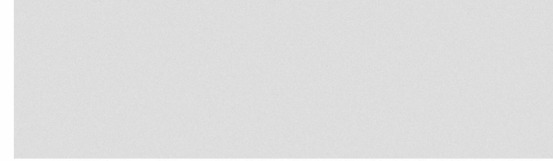
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Chief Technical Officer with a focus on delivering impactful results, eager to tackle dynamic challenges and apply creativity to craft intuitive user experiences. I have demonstrated proficiency in project management, user-centric problem-solving, and seamless collaboration across teams.

AREA OF EXPERTISE

AIL/ML	Interaction Design	Accessibility
Cloud computing	Visual Design	Responsive Design

KEY ACHIEVEMENTS

- **Market Expansion**. Identified untapped markets and launched a system to harness the line market, resulting in a revenue increase of $1.2 Million for Morcelle in 6 months.
- **Revenue Growth**. Successful Implementation of a new pricing strategy at XarrowAI increasing deal size by 15% and market cap by $500,000.

PROFESSIONAL EXPERIENCE

Instant Chartz App, Morcelle Program   **Jan 2024- Present**
- Led development of an advanced automation system, achieving a 15% increase in operational efficiency.
- Streamlined manufacturing processes, reducing production costs by 10%.
- Implemented preventive maintenance strategies, resulting in a 20% decrease in equipment downtime.

System UX Engineer, XarrowAI Industries   **Feb 2021 - Dec 2022**
- Designed and optimised a robotic control system, realizing a 12% performance improvement.
- Coordinated testing and validation, ensuring compliance with industry standards.
- Provided technical expertise, contributing to a 15% reduction in system failures.

EDUCATION

UX Industrial Basics and General Application   **Aug 2016 - Oct 2019**
University of Engineering UX Cohort
- Major in Automotive Technology.
- Thesis on "Technological Advancements within the current Mechatronics Industry".

Bachelor of Design in Process Engineering   **May 2014 - May 2016**
Engineering University
- Relevant coursework in Structural Design and Project Management.

ADDITIONAL INFORMATION

- **Languages:** English, French, Mandarin.
- **Certifications:** Professional Design Engineer (PDE) License, Project Management Tech (PMT).
- **Awards/Activities:** Most Innovative Employer of the Year (2021), Overall Best Employee Division Two (2024), Onboarding Project Lead (2023)

Resume Refresh

Following were the updates made

Updated the Professional Summary - The summary was re-written keeping in mind the job-specific keywords, career goals, measurable impact and value provided.

Added Clarity - Organized content under thematic headings to create an easy-to-read informational flow for the recruiters.

Emphasized on Leadership - Focused on highlighting tangible results such as improving patient outcomes and increasing operational efficiencies by reducing patient wait times by 20% and cutting costs by 1.2 million annually.

Enhanced Strategic Positioning - Highlighted clinical expertise and operational prowess that led to reducing costs.